

**Briggsdale Fire Protection District
Board of Directors**

MEETING AGENDA

September 19, 2016

7:30 p.m.

BFPD
95 Milton St.
Briggsdale, CO 80611

ORDER OF BUSINESS

- A. Call to Order
- B. Introduction of guest(s)
- C. Secretary's Report
- D. Treasurer's Report
- E. Communications
- F. Chief's Report
 - a. Calls to date
 - b. Department bank balance
 - c. Training
- G. Administrator's Report
 - a. Installation of vehicle lighting update
 - b. Status of petitions to join the district
 - c. New Firehouse
 - i. Permits & Contract
 - ii. Proposed budget update
 - d. Vehicles

- i. Vehicle maintenance & repair
- ii. Out-of-service report

- e. Firefighter benefits summary
- f. Schedule of MVR for firefighters

H. Old Business

- a. Website update
- b. Transition of treasurer's responsibilities and bookkeeping arrangements
- c. Status of laptop and software purchases
- d. Colorado Open Records Policy/Records storage, backup and retention update

I. New Business

J. Confirmation of next board meeting

K. Adjourn