

**Briggsdale Fire Protection District  
Board of Directors**

**MEETING AGENDA**

July 19, 2016

**7:30 p.m.**

BFPD  
95 Milton St.  
Briggsdale, CO 80611

ORDER OF BUSINESS

- A. Call to Order
- B. Introduction of guest(s)
  - a. Monty Schneider, Lefever Building Systems
- C. Secretary's Report
  - a. Minutes from June 21, 2016
  - b. Minutes from special meeting on 7-12-16
- D. Treasurer's Report
  - a. June 2016
- E. Communications
- F. Chief's Report
  - a. Calls to date
  - b. Department bank balance
  - c. Training
- G. Administrator's Report
  - a. Installation of vehicle lighting update
  - b. Status of petitions to join the district
  - c. Status of hearing protection purchase

- d. New Firehouse
    - i. Parking agreement with the Briggsdale School
    - ii. Proposed budget update
  
  - e. Vehicles
    - i. Vehicle maintenance & repair
    - ii. Out-of-service report
  
  - f. Radio purchase update
  - g. Beneficiary Forms
  - h. Firefighter benefits summary
  - i. Schedule of MVR for firefighters
- H. Old Business
- a. Review of audit
  - b. Website update
  - c. Transition of treasurer's responsibilities and bookkeeping arrangements
  - d. Status of laptop and software purchases
  - e. Records storage, backup and retention policy for the District
- I. New Business
- a. Colorado Open Records Policy
- J. Confirmation of next board meeting
- K. Adjourn